

*Meeting Minutes*  
Almond-Bancroft School District  
Wednesday July 20, 2016 6:30 pm  
1336 Elm Street  
Almond, WI

- 1) Call Meeting to Order by President Warzynski  
Meeting called to order by President Warzynski at 6:30 pm
- 2) Roll Call-Establishment of Quorum  
\_X\_Bradley\_X\_Danforth\_X\_J. Dernbach\_X\_K. Dernbach\_X\_Ruzicka\_X\_Warzynski\_X\_Weiss  
  
Dan Boxx, Jeff Rykal, Trina Warzynski  
Audience: Jeanette Wilson, Corrinne Pratt
- 3) Proof of Posting of Meeting Pursuant to Wisconsin Statute 19.84  
Dan Boxx reported that the meeting was posted.
- 4) Approve Agenda  
Motion by Keith Dernbach second by Debbie Bradley to approve the July 20<sup>th</sup> meeting agenda.  
Motion carried 7-0.
- 5) Public Appearances before the Board of Education  
No public appearances before the Board.
- 6) Approval of Minutes of Previous Meetings  
6A June 14, 2016 Policy Committee Meeting Minutes  
June 15, 2016 Regular Board Meeting Minutes Open and Closed  
June 29, 2016 Special Meeting Minutes  
Motion by Kim Weiss second by Debbie Bradley to approve the June 14<sup>th</sup>, June 15<sup>th</sup>, and  
June 29<sup>th</sup>, 2016 meeting minutes. Motion carried 7-0.
- 7) Approval of Current Expenses and Vouchers Payable  
Motion by Roy Danforth Second by Debbie Bradley to approve current expenses and vouchers  
payable. Motion carried 7-0.
- 8) Announcements/Reports/Updates/Consent Items/Correspondence  
8A Correspondence-Recording Clerk-M. Warzynski not in attendance, no correspondence to  
report.  
8B District Administrator Report:  
Dan Boxx reported that he checked into the question of individual committee meetings being paid.  
The electors at the 2015 annual meeting voted to approve payment for committee meetings.  
Dan reported on the work being done in the building under Act 32 and on the road work being done  
in front of the school. He also explained that the front office area will be used for testing and  
college applications. He would like to place the board room tables in the office area and look for  
new or used tables that would be more efficient for larger meetings/conferences in the board room.  
Debbie Bradley expressed that the new tables must be cost effective and Kim Weiss stated to check  
into Point Plus/University Surplus.

## 8C PK-12 Principal Report:

Jeff Rykal reported that AP scores have been received, 9 students completed the testing and 7 out of 9 passed. Jeff reported that he is pleased with the percentage. The Forward exam data has not been released yet as well as the State Composite scores.

### Report on school activities:

Jeff Yalden, motivational speaker, has been secured for a joint evening presentation on October, 26, 2016 for Almond-Bancroft and Tri County. Presentation is funded by the Portage County Suicide Prevention & Mental Health Awareness Coalition.

New this fall, Jeff will be implementing a Jump Start program, a one day event to be held on August 25<sup>th</sup> for 1<sup>st</sup> through 5<sup>th</sup> grade students. It will include a full school day of activities with students being pulled out for Fountas & Pinnell reading assessment testing for 15 to 20 minutes. Staff on this day will include teachers and high school students to help run activities. The hope is that this day will help jump start the students for when school starts, as the testing will already be concluded for those that participate. Information about the day and a link to RSVP will be placed in the newsletter, on the website, Facebook, and text messaging.

Summer school attendance is down, one week remaining.

Homecoming will be held the week of September 26<sup>th</sup> –October 1. The 29<sup>th</sup>, home volleyball meet and pep rally, 30<sup>th</sup> home football game vs. Tri-County, and Oct. 1<sup>st</sup> homecoming dance. No student council advisor at this time.

The first day for football practice is August 2<sup>nd</sup>, a fall sports meeting for volleyball and football will be held on August 1<sup>st</sup> at 6:30 pm.

Jeff Rykal and Andrew Bradley are collaborating on putting together a coaching handbook.

## General Building Updates

### Update on programs

2016-17 middle school and high school class schedules were presented. Bonnie Warzynski voiced questions on math curriculum, Spanish 6, and why the current 8<sup>th</sup> grade class has fewer exploratory classes.

- 9) Donations to the Almond-Bancroft School District  
None

### 10) Policy Development and Review

10A Academic Standards Policy 313 review as required by state of Wisconsin

Motion by Keith Dernbach second by Roy Danforth to approve review of Academic Standards Policy 313. Motion carried 7-0.

10B Nondiscrimination Guidelines Related to Students Who Are Transgender and Students Nonconforming to Gender Role Stereotypes-First Reading

Discussion and review held on new policy and directive from Federal government, Nondiscrimination Guidelines Related to Students Who Are Transgender and Students

Nonconforming to Gender Role Stereotypes. Questions raised as how to best protect student privacy. Possible changes to locker room could be made, shower partitions. Jeff Rykal expressed a

need to have guidelines in place for administration to follow. Dan Boxx will make the suggested changes the last sentence, in paragraph 1 under #3 and will send revised copy to Board for further review. It was a grammatical change only.

11) Possible Action Items with Respect to: Debbie Bradley requested to move Personnel and Resignations to closed session.

11A Personnel: Resignations- Recommendations  
Resignation-Courtney Duchow –HS Ass't VB coach  
Recommendations  
MS Girls VB-Courtney Duchow  
Special Ed/Classroom Aide-Courtney Duchow  
HS Physical Education/Health-Amy Manhardt  
HS Social Studies-Joe Nowinski  
HS Ass't Girls BB Coach-Stephanie Rodiguez  
Spring Coaches  
Baseball-Head Rod Trurzinski-Ass't Braden Hunkins  
Softball-Head Randy Yonke-Ass't Carrie Omernik  
Track-Head Amy Manhardt  
Ass't Track-TBD

11B Bancroft School-

Motion by Debbie Bradley second by John Ruzicka to have the November referendum question read "Should the Almond-Bancroft School District relocate its 4K/Early Childhood and Kindergarten programs from the Bancroft School to the Almond School effective the 2017-2018 school year to address declining enrollments and to increase the available hours of instruction?"

Motion carried 7-0.

Update on well-

Dan Boxx reported that the leak is not from well but from pipe running to school. Pipe will need to be repaired. Location of pipe is under coper pipe and close to electrical wires. This is a better outcome than originally thought.

11C Approval of temporary expenditures for 2016-17-

Motion by Roy Danforth second by Kim Weiss to approve temporary Fund 10, Fund 27, and Fund 50 expenditures for the 2016-17 school year until the publishing of the preliminary budget for the annual meeting and the final budget can be finalized. Motion carried 7-0.

11D Approval of student Handbooks (HS, MS, Elementary, and Co-Curricular)

Motion by Debbie Bradley second by John Ruzicka to approve the student handbook with the changes discussed.

11D, change to the red on p. 46 to say "two - three hours of community service".

11D, under Issue Resolution Change, strike "but" from item 2 and the first "athletic director" from item 3.

In the paragraph under Issue Resolution Chain, change "wor" to work.

Motion carried 7-0

12) Items for Signatures

12A Signatures for meeting minutes

None

- 13) Dates for Upcoming Committee Meetings and Board Meetings
- 13A August 17, 2016 6:30 p.m. at the Almond School  
Debbie Bradley suggested to schedule a finance budget committee meeting to be held before the August 17<sup>th</sup> meeting. No date or time was set.  
Discussion regarding August 4' 2016 meeting in Rosholt pertaining to compensation models.
- 13B Future agenda items for discussions  
Budget- Dan Boxx requested that the Board narrow down the focus of reviewing the budget line by line and there are many Funds and line items to look at. Dan will talk with Michele when she returns from vacation as to how to best break down the budget for review.
- 14) Contemplated executive session pursuant to Wis. Stat. § 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Employee Handbook and Staffing  
Motion by Roy Danforth second by Debbie Bradley to enter into closed session at 7:25 p.m. Motion carried by roll call vote 7-0.
- 15) Reconvene to Open Session to act on items discussed in closed session if necessary  
Motion by Roy Danforth second by Debbie Bradley to enter into open session at 8:10 p.m. Motion carried by roll call vote 7-0.  
Motion by Debbie Bradley second by John Ruzicka to approve resignation of Courtney Duchow. Motion carried 7-0.  
Motion by Roy Danforth second by Jerry Dernbach to approve teaching contracts for Amy Manhardt and Joe Nowinski. Motion carried 7-0.  
Motion by Debbie Bradley second by John Ruzicka to approve administrative recommends for coaches. Motion carried 6-0 with Keith Dernbach abstaining.  
Motion by Jerry Dernbach second by Kim Weiss to approve cash (\$5,800) in lieu of health insurance. Motion carried 7-0.
- 16) Adjournment-Motion by Keith Dernbach second by Roy Danforth to adjourn meeting at 8:13 p.m.